**SELF-ASSESSMENT OF ACADEMIC PROGRAM CORRECTIVE ACTION PLAN**

NAME OF FACULTY: Faculty of Life Sciences

NAME OF DEPARTMENT: Botany

PROGRAM NAME: BS (morning)

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| **Sr#.** | **AT Finding** | **Proposed Corrective Action** | **Status of Action Taken** |
| 1. | Most of the faculty and students are not very well aware of the Mission and Vision of the Department | Mission and Vision statements and core values of the department will be revised. | Already implemented |
| 2. | Use of HEC Digital Library and visits of the faculty and students to digital library for exploring books and journals are low. | 1. After registration, students are class-wise trained about how to use library and other library related resources.  2. Awareness sessions for faculty and staff will be regularly re-arranged before the commencement of each semester. | In process |
| 3. | There is a need to develop curriculum following the Outcome Based Education system for a better learning of the students | Curriculum development is a nonstop process, all the departments regularly review and revise their curricula based on the recommendations from experts, stakeholders and new developments in the relevant subject area. | In process |
| 4. | There is a need to organize trainings of the faculty members to improve their teaching skills and method through modern and more effective pedagogical tools | A yearly calendar of continuing education programs will be developed and circulated among the faculty members. | Already implemented. |
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**Name & Signature of Head of Department**

**Name & Signatures of QAAD Director**